

MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
Virtual – via Zoom
Tuesday, May 26, 2020

Trustee Millard began by reading the following script:

Good afternoon,

It is Tuesday, May 26, 2020 at 4:00pm. We are going to begin the Regular Meeting of the Board of Trustees as scheduled. This meeting is being conducted in a virtual manner today to comply with our Governor's Executive Order 2020-77 "Safer At Home" and Executive Order 2020-

5. COMMUNICATIONS

President Finley provided updates on the following:

a. Petoskey News Review

President Finley shared that the Petoskey News Review had provided good coverage since our last Board Meeting in the following articles:

North Central's AD/CL project to re-start – May 1, 2020

North Central celebrates Class of 2020 – May 11, 2020

Which was really nice coverage for the virtual commencement. President Finley thanked everyone who had a part in making that event a success.

b. 7&4 Zoom Interview – May 12, 2020

President Finley shared that shortly after the PNR articles, 7&4 reached out to conduct a Zoom Interview on the college's plans to re-open for the fall semester.

A few takeaways from President Finley's interview with Paul Steeno are below:

“Colleges and universities across are starting to make the decision whether or not to have face-to-face classes in the fall amid the COVID-19 pandemic.

Right now, North Central Michigan College is planning to have face-to-face classes when the fall semester begins.

Social distancing in classrooms and barriers ... will be implemented.

There are backup plans if COVID-19 becomes a major issue again.

These include hybrid learning, in-person classes and going completely online again.

While face-to-face instruction will be back in the fall, classes during the summer will be completely online.” - Paul Steeno

c. Michigan News Network

Following the interview with 7&4, Beth Fisher from Michigan News Network reached out.

Michigan News Network is radio al75n7(1M)-6(at)7(o)-20(a)7(1)W*nBT3-75n7(1M)-6(at 2)JTJET@.000

7. FINANCIAL REPORT

Dr. Tom Zeidel, Interim Vice President for Finance & Facilities was asked by Trustee Fought to provide a financial report for April 2020. Tom certified that the financials from April were within the adopted budget for 2019-20. He also clarified that as of April 30, 2020 the college was 83% thru the fiscal year and “overall our revenue totals are very solid for the year”. The only unknowns are a slight decrease in summer tuition revenue, and

9. COMMITTEE REPORTS

Finance and Facilities Committee

Trustee Fought, chairman of the Finance & Facilities Committee, reported that the committee met on Tuesday, May 19, 2020 for a Finance & Facilities Committee meeting at which the committee had good discussions on COVID-19 potential problems and different activities and scenarios that would allow us to operate with restrictions. The Committee also took a look at a License Agreement from the Little Traverse Conservancy that was presented for consideration at that time.

The Little Traverse Conservancy owns the Sally and Jack Clark Nature Preserve just north of the College's property. There is a walking trail from Atkins Road through College property and the preserve to the south end of Valley View, a street in Petoskey.

The Conservancy has requested a license to install a sign on College property identifying the start of the trail from Atkins Road and to construct a boardwalk over a wet/marshy area, also on College property, to permit use of the trail during wet seasons.

It was moved forward by Trustee Fought and supported by Trustee Keiswetter that a license agreement between the College and the Little Traverse Conservancy to permit the Conservancy to install a sign on College property identifying the trail and to construct a boardwalk, also on College property, to permit use of the trail during wet seasons without cost to the Conservancy except to provide liability insurance in the amount of \$1,000,000 with the College as an additional named insured.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Rasmussen, and Shirilla

NAYS: None

Bylaws & Policy Committee

Trustee Rasmussen reported that a proposed change to Board Policy 108, Refund Policy, was submitted to the Bylaws & Policy Committee for consideration. It was proposed that the statement in Board Policy 108 "*Refunds for Guaranteed Student Loan students who withdraw from the College will be sent to the student's lending institution.*" be changed to "*Refunds for Federal Financial Aid will be returned to the U.S. Department of Education.*" to reflect current practices.

It was moved by Trustee Rasmussen and then by Trustee Fought that the Board supports the proposed change to Board Policy 108.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Rasmussen, and Shirilla

NAYS: None

10. OLD BUSINESS

None.

11. NEW BUSINESS

a. MCCA Board of Directors Certifications 2020-21

President Finley clarified that each year MCCA requests the identification of two Board of Directors members, one of whom is the President and the second is a member of the Board of Trustees. Melissa Keiswetter has served in this capacity in years past. Melissa was happy to serve in this capacity, with

