

MINUTES
NORTH CENTRAL MICHIGAN COLLEGE BOARD OF TRUSTEES
REGULAR MEETING – Library Conference Rooms 1 & 2
Tuesday, July 26, 2022 (4:00 p.m.)

1. CALL TO ORDER

Chairman Rasmussen called the meeting to order at 4:00 p.m.

2. ATTENDANCE

PRESENT: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter

ABSENT: Trustee Shirilla

3. APPROVAL OF AGENDA

It was moved by Trustee Etienne and supported by Trustee Shorter that the Agenda be approved

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter

NAYS: None

ABSENT: Trustee Shirilla

4. APPROVAL OF MINUTES

It was moved by Trustee Kring and supported by Trustee Keiswetter that the minutes of the June 28, 2022 Regular Meeting and the June 28, 2022 Special Meeting be approved as drafted.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter

NAYS: None

ABSENT: Trustee Shirilla

5. TRUSTEE COMMITTEE ASSIGNMENTS

Board Chair Dan Rasmussen announced that after the resignation of former Board Chair, Phil Millard, we have two open committee positions that need to be filled in the interim until our next Organization meeting to be held in early January, 2023.

Trustee Rasmussen has appointed Trustee Shorter to the Bylaws and Policies Committee, and Trustee Etienne to the Curriculum Committee, and they have both accepted these appointments. Further, Trustees

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6. COMMUNICATIONS

President Finley shared the following communications:

- a. Thank you card received from Shaun Lamp with Great Lakes Energy

Dear David,

Thank you very much for hosting the GLE team for a tour of your facilities. We all came away very impressed with all that you and your team are doing! The way you were able to personalize

NMC Athletics has partnered with PrestoSports to unveil a new, dedicated athletics website:
www.ncmctimberwolves.com

It was moved by Trustee Fought and supported by Trustee Kring that the financial report and statement of bill be accepted as submitted.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter
NAYS: None
ABSENT: Trustee Shirilla

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President Finley provided updates on the following items:

a. State Budget FY23 Community College Appropriations

The net appropriation increase is 3.8%., not 5% as reported, due to ~~time~~ funding awarded in FY22. Nonetheless, ~~stating~~ funding is favorable to public higher education, including:

1. \$56 M for Bachelor of Science in Nursing partnerships
2. \$10 M for summer educational programs
3. \$9.2 M to boost adult enrollment & program completion
4. \$6 M for MI Reconnect ~~short~~ term for individuals 21 and up

b. Classroom Technology

Technology upgrades to all classrooms & conferencing spaces are in progress using a portion of the Higher Education Emergency Relief Funds. This will standardize AV equipment across campus and enhance the learning ~~exp~~ experience. It will also assist if we need to revert to all or partial distance learning. Upgrades are projected to be completed before the Fall semester begins.

c. New Wooden Gym Floor

The new wooden gym floor is getting closer to completion. Once the floor is ~~laid~~ laid, the volleyball brackets will be installed, and electric boxes will be added. Bleachers will arrive in September.

d. North Central Day, September 1, 2022

North Central Day will be held Thursday afternoon prior to fall semester start to showcase campus to our newest students. It was a resounding success in 2021, and we expect the same year.

e. Campus Climate Survey

The Campus Climate Survey is an ongoing topic of discussion in cabinet and with many constituents across campus as we continue to collect feedback and craft a response plan. A draft response plan has been shared with Faculty Association leadership, and ~~will~~ be shared with all during Welcome Back Week.

f. Student Athletes Arrive August 1, 2022

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begin practice on August 2nd along with six of our local student players. This is in preparation
for their first game on Saturday, August 27th against Lake Michigan College in Benton Harbor.
Their first home game is Friday, September 9th

10. COMMITTEE REPORTS

a. Finance and Facilities Committee

Trustee Fought shared that Finance & Facilities Committee met on Tuesday, July 19, 2022 to conduct business. One of the many topics of discussion was the planning of a new dormitory.

i. Proposed New Dormitory Planning Approval

7 K H & R O O H J H ¶ V r o b a t e P a p e r O n a D e l i f F 4 R S t u d e n t s a t d o u b l e o c c u p a n c y p e r r o o m . F o r t h e p a s t s e v e r a l y e a r s , t h e d o r m h a s p r o v i d e d s t u d e n t h o u s i n g d u r i n g t h e s c h o o l y e a r a n d h o u s i n g f o r a r e a s u m m e r w o r k e r s .

The dorm is about 50 year old and starting to show its age, although it has been renovated several times in the past and is currently involved in a program of annual rejuvenation floor-by-floor and/or wing-by-wing. It still remains an aging building.

Also, with the requirement that student athletes live in the dorm, the dorm is unable to accommodate all students requiring or requesting dorm rooms for the 2022 fall semester. This problem is projected to continue in future years.

In order to address this problem, the College is considering adding a second dorm on campus with a capacity of 150 beds. In order to undertake the planning and preliminary design process for an additional dorm it will be necessary to retain architects. Based on preliminary discussions with architects, it is projected that such services would cost about \$150,000 with the Little Traverse Bay Band of Odawa Indians agreeing verbally to provide a portion of the necessary funding.

Trustee Fought motioned and Trustee Keiswetter supported that the College be authorized to spend not more than \$150,000 to obtain planning and preliminary design services of an architect and that these funds be drawn from the Reserve for Revenue Fund Development of the Designated Fund.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter
NAYS: None
ABSENT: Trustee Shirilla

b. Personnel Committee

Trustee Kring shared that the committee met on Tuesday, July 19, 2022 to discuss one open position:

i. Full Time Instructor of Mathematics

A search advisory committee reviewed more than 25 applications for the full Instructor of Mathematics position. This recruitment prioritized the development and delivery of online mathematics courses in the near term. The committee recommended three candidates for campus visits. These visits included interviews with the search advisory committee. The committee would like to offer Gary Matelski for this position.

Gary holds a B.S. in Secondary Education (double major in Mathematics and Social Studies) and a M.S. in Mathematics Education from North Central Michigan University. He has taught middle and high school mathematics courses for 22+ years and is currently a mathematics teacher at Grayling High School. Gary has also taught as an adjunct instructor at community college level, including three years at Bay de Noc Community College and since January 2017, at North Central Michigan College. He has developed and delivered online courses at the high school level, often using open education resources (OER), and is a certified online college instructor through Quality Matters (QM).

It was moved by Trustee Kring and supported by Trustee Fought that the Board hire Gary Matelski at a salary of \$81,591 (Masters, Step 9), effective on his start date on August 29

